

Fundingmt.org 101



WebGrants system overview.

Resources

- **MWCA Annual Meeting**
- **Spring & Fall Weed Coordinator Trainings**
- **New Coordinator Training**
- **MT Dept. of Agriculture**



Resources:

MWCA Annual Meetings – January 10-12, 2017

Spring / Fall Weed Manager Trainings

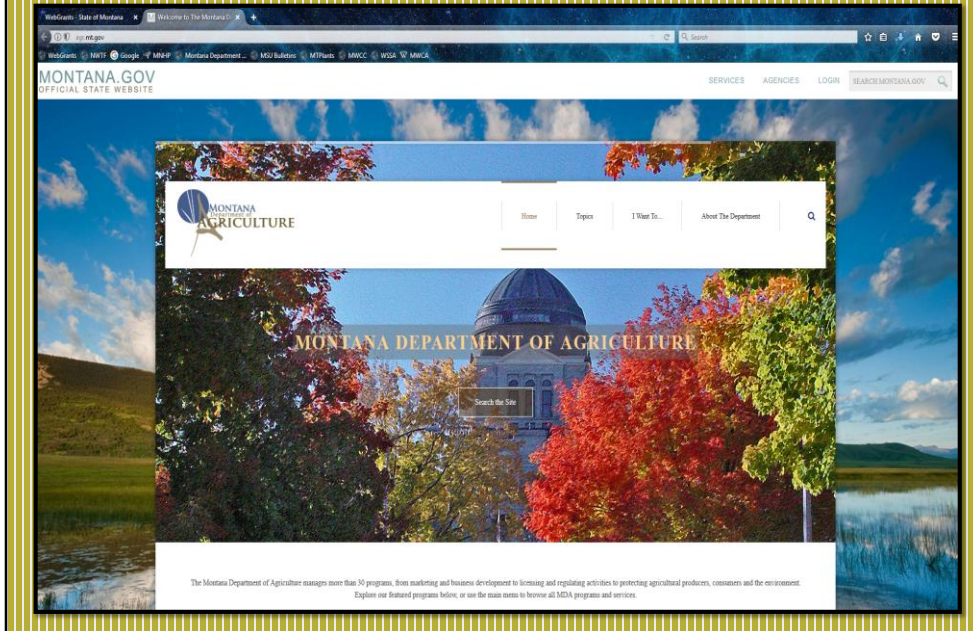
- Fall Training - Fallon County Fairgrounds
 - October 22-13, 2016
- Spring Training –
 - April/March

New Coordinator Trainings

MT Dept. of Agriculture

- Contact MDA Weed Staff
- MDA website

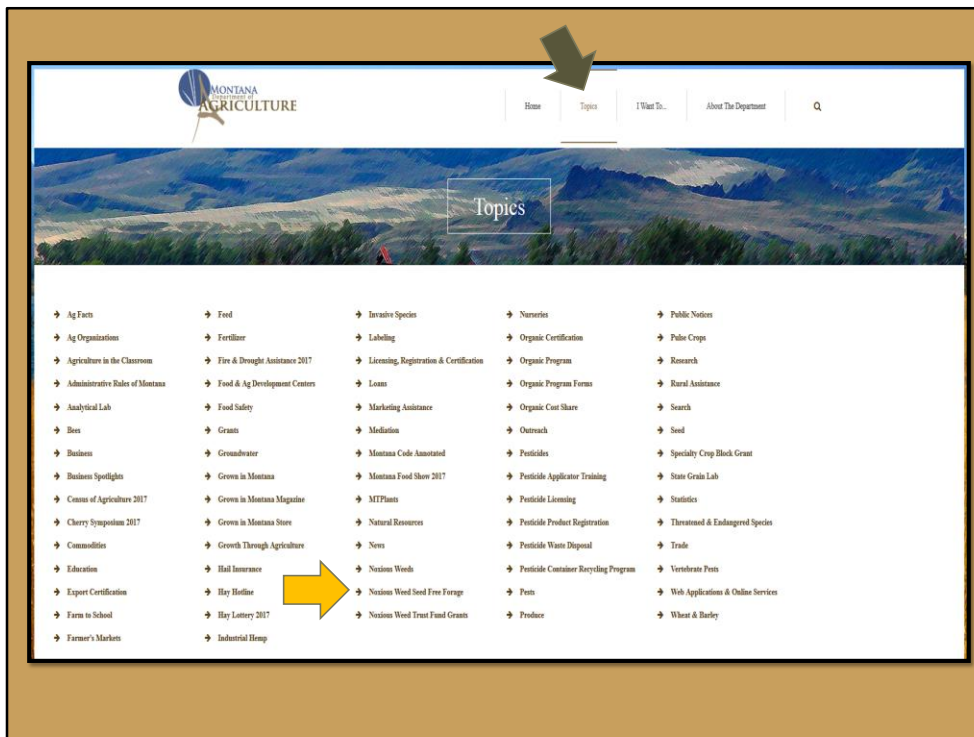
agr.mt.gov



Resources – MDA website

MDA Website - <http://agr.mt.gov/>

Click “Programs”




From the Programs menu click on Weeds.

- Weed page provides general information about the grant and forage programs

- Links to:
 - Biennial Reports
 - State Weed List and petition forms
 - Templates for inspections and non-compliance forms
 - State Weed Plan
 - State EQC reports
- External Links to:
 - MWCA webpage – weed descriptions
 - Statewide Education/Awareness page
 - More
- Laws and Rules
- Contacts for MDA weed staff


Dropdown list from Weeds –

- Aquatic Weeds
- Biological Controls
- Education / Awareness
- Weed Free Forage
- **Weed Trust Fund**



Noxious Weed Trust Fund Grants

Noxious Weed Trust Fund



The Montana Noxious Weed Trust Fund (NWTF) Grant Program was established by the 1985 Montana Legislature to provide funding for the noxious weed research projects, state and community education/development projects, and local cooperative - landowner cost share. Applicants may apply for funding up to \$75,000 per project. Additional information can be found in the [Grant Guidelines](#) or the tabs below.

News and Trainings

2018 Funding Opportunities are Posted!

- Grant opportunities for research, education and on-the-ground control of noxious weeds are available at www.fundingmt.org. Local Cooperative grants are available to assist private landowners in creating a weed management area and to combat noxious weeds on their property. Expand the sections below for detailed grant instructions. Applications are due January 6, 2018.
 - New for 2018:** Administrative costs are available for Local Cooperative project coordinators that have not received a Special County/Reservation Grant.
- Emergency grants are available at . The grants can provide assistance for herbicide control and/or revegetation efforts in areas that have suffered extreme drought or fire this summer. Please contact Jasmine Reimer or Dave Burch for more information.
- FY18 Special County/Reservation grant applications for are available at . Applications are due November 1, 2017.

Grant Writing Workshops

- Come and learn how to write grant applications for the Noxious Weed Trust Fund for FREE! Staff will be on-hand to help you with current and upcoming project proposals. [Click here](#) to see workshop flyer.

New this year: Environmental Assessment Checklists and Summary Tool, Administrative Fees Available for Eligible Projects, and Mapping with EDDMapS West.

- Helena: October 18th. 8-12pm
- Miles City: October 23rd. 8:30-12:30pm
- Lewistown: October 24th. 8:30-12:30pm

Please RSVP by October 13th.

Noxious Weed News

Department to Hold Waste Pesticide Disposal Events in September

2017-2018 Pesticide Training Schedule

Jasmine Reimer
NWTF Grant Coordinator
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Fax: (406) 444-9493


Dave Burch
Weed Program Manager
Phone: (406) 444-3140
E-mail: DBurch@mt.gov
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Provides general information on:

- Types of projects
- Link to Grant Guidelines
- Link to WebGrants
- Upcoming Events information section

Important Dates (pdf version)

- November 1, 2017
 - Applications due for FY18 Emergency Funding
 - Applications due for FY18 \$7,500 Special County/Reservation Grants
- November 30, 2017
 - Status Reports due for open Noxious Weed Trust Fund Grants
 - Final Status Reports due for FY17 Special County/Reservation \$7,500 Grants
- January 6, 2018 - Applications due for FY18 Noxious Weed Trust Fund Grants
- March 6-9, 2018 - Noxious Weed Trust Fund Grant Hearings, Helena
- April, 2018 - Distribution of FY18 Grant awards
- April 15, 2018 - Status Reports due for Research and Education Noxious Weed Trust Fund Grants



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Weed Program Specialist
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What Can I Apply For?

How Do I Apply?

Instructions

Funded Projects

Contract Resources

Noxious Weed Management Advisory Council

Important Dates – and link to print date list

Links:

- Provides information specific to new projects, applicants and registration in WebGrants.
- Lists of past years grant awards
- USFS funding agreements
- PEIS
- Council information
- Evaluation forms

Links Section at bottom of this page – has step by step instructions.

Laws / Rules / Contact Information

Noxious Weed Trust Fund Grant Forms & Files			
NWTF			
Title	Name	Last Modified Date	Size
	Environmental Assessment Instructions	7/13/2017 2:58 PM	
	Grant Evaluation Forms	7/5/2017 4:29 PM	
	Noxious Weed Management Advisory Council Meetings	4/13/2017 3:34 PM	
	NWTF Grant Instructions	8/3/2017 11:30 AM	
	2017 Workshop Flyer.pdf	10/12/2017 4:24 PM	269.8 KB
Noxious Weed Management Plan- Update 2017	MT Noxious Weed Management Plan- Update 2017.pdf	7/5/2017 4:21 PM	2.9 MB
2016-2017 State Bid	2016-2017 State Bid Combined (web).pdf	8/1/2017 2:11 PM	1.8 MB
2017 NWTF Grant Awards	2017 hrg awards for website.pdf	4/3/2017 3:53 PM	57.5 KB
2018 Grant Guidelines	2018 Grant Guidelines.pdf	9/8/2017 4:24 PM	366.2 KB
Federal Financial Assistance Award of Domestic Grant Betwe...	USFSFY16Agreement.pdf	4/4/2017 9:18 AM	1.3 MB
Herbicide State Bid Price List 2018	2018 State Bid with cost per oz.pdf	7/14/2017 10:54 AM	224.4 KB
Map: 2017 NWTF Grant Locations	Map 2017 NWTF Grants.docx	4/4/2017 9:19 AM	5.1 MB
Noxious Weed Trust Fund Grant Program Overview	NWTF_ProgOverview2015.pdf	11/7/2016 9:43 AM	2.9 MB
Noxious Weed Trust Fund: 2017-2018 Important Dates & Info...	2017-2018 NWTF Due Dates.pdf	4/4/2017 9:20 AM	20.1 KB

Forms and Files

Step by step instructions

- WebGrants registration information
- Grant Application Instructions
- Project types
- Current Year State Bid with Cost Conversions
- Individual EA Instructions

Instructions

WebGrants Instructions

- WebGrants: Registration Instructions
- WebGrants: General Grantee Instructions

Environmental Assessments (EA's)

New local cooperative projects require completion of an environmental assessment for the project area. Continuing local cooperatives that have added new herbicides or expanded the project area are also required to complete an EA regarding the new information.

Download the appropriate instructions on completing the environmental assessment below:

- Environmental Assessment (EA) Instructions (All Forms)
- Environmental Assessment (EA) Instructions: Soil
- Environmental Assessment (EA) Instructions: Surface & Groundwater
- Final Programmatic Environmental Impact Statement: Noxious Weed Trust Fund Grant Program (May 2010)

Claims

- The Noxious Weed Trust Fund (NWF) is a reimbursable grant program.
- Claims are submitted for incurred expenses online at fundingmt.org.
- Receipts, invoices, spray records, and document spreadsheets are required for each claim as applicable.
- Download Claim Instructions here, or below in the *Forms & Files* section.

Status Reports

- Submit project status reports online at fundingmt.org
- Status reports are due April 15 and November 30 of each project year.
- A final comprehensive status report is required at project completion.
- Photo points are required with the final report for local cooperative projects. Remember to take "before" and "after" photos.
- Final status reports are submitted no later than 30 days after the term date as stated in the grant contract.
- Download Status Report Instructions here, or below in the *Forms & Files* section.

Extensions & Revisions

- Grantee Instructions: Extension Request
- Grantee Instructions: Budget Revision for a Research or Education Grant
- Grantee Instructions: Herbicide / Budget Revision for Local Cooperative Grant

State Bids (Herbicide Costs)

- Current Year State Bid: Agricultural Chemicals
- Current Year State Chemical Bid with Cost/Ounce

Refer to the *Forms & Files* section below for a full list of available documents.

Active Projects Page

- WebGrant Instructions
- Status Report Instructions
- Claim Instructions
- Claim Receipt Documentation Form
- Budget Revision & Extension Request Instructions
- State Bids



Webgrants Website

Go to **WebGrants at fundingmt.org** in your browser or click on one of the links on the MDA website to get there.

- **Seven state agencies have funding opportunities** on WebGrants – use the **same login and password** for everything in WebGrants.
- **“Announcements”** – currently featured opportunities.
- Click **“Search Here”** to see **funding opportunities from all agencies**.
- **“Forgot Password?”** Click to have your password sent to your email address. Call us if you have forgotten your user ID.
- Click **“Register Here”** to get started in WebGrants.

WebGrants Registration

The screenshot shows the WebGrants Registration form. It is divided into two main sections: Personal Information and Organization Information. The form includes various input fields for names, emails, addresses, and phone numbers. Annotations highlight key features: a 'Register' button at the top right, a legend indicating that a red asterisk (*) denotes a required field, a note stating 'No dashes needed for phone & fax numbers', and a instruction to use a dropdown menu to select 'Department of Agriculture for Noxious Weed Trust Fund Grants'. The form also includes a 'What Agency's Grant Programs are you most interested in?' dropdown menu.

Personal Information

Name: * (First Name, Middle Name, Last Name)
Email: *
Confirm Email: *
Alternate Email: *
Address: *
City: * (State/Province: Montana, Postal Code/Zip)
Phone: * (Area Code: 000-000-0000, Ext.:)
Alternate Phone: *
Fax: *
What Agency's Grant Programs are you most interested in?: *

Organization Information

Name: *
Organization Type: *
Organization Website: *
Address: *
City: * (State/Province: Montana, Postal Code/Zip)
Phone: * (Area Code: 000-000-0000, Ext.:)
Alternate Phone: *
Fax: *
Email address: *
Alternate Email: *

Annotations:

- * = required field
- No dashes needed for phone & fax numbers.
- Use the drop down to select Department of Agriculture for Noxious Weed Trust Fund Grants.

WebGrants Registration

Complete the required information on the registration form.

Fields with a **red asterisk indicate the field is required.**

Upper section is for Personal information.

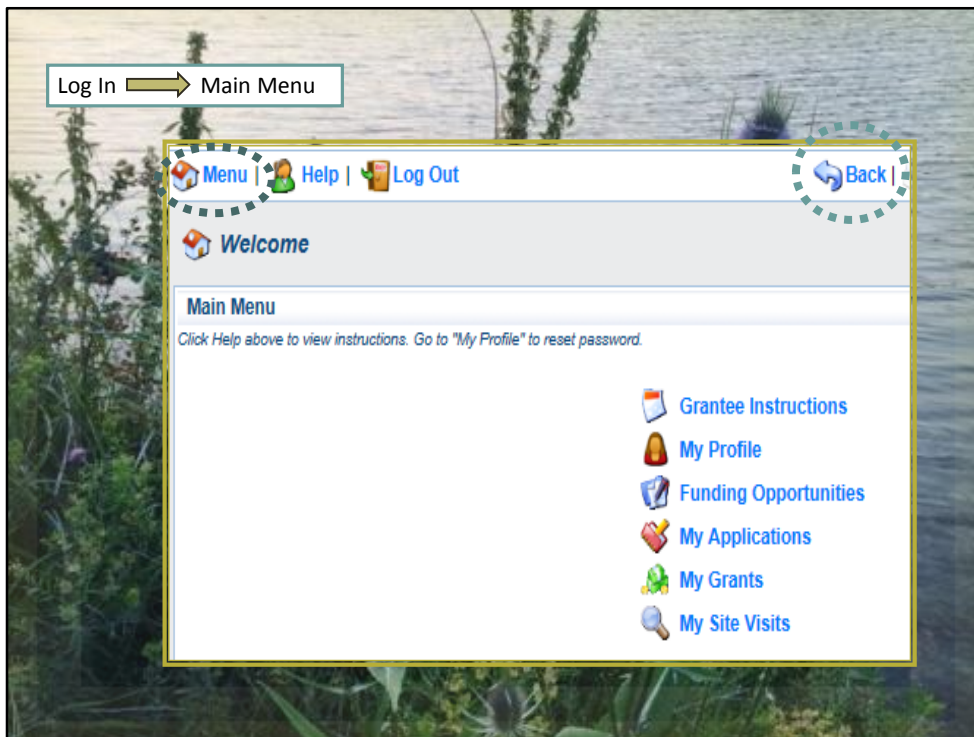
Lower section is for Organization information.

Dashes are not needed when entering phone or fax numbers.

Use the drop down to select Department of Agriculture—does not prevent seeing all agency grant or loan opportunities.

Click “Register” at the top or bottom of the form when complete to submit the registration.

Allow a day or two for the registration to be approved. A user ID and password will be sent (in separate emails) from WebGrants.



After you have your login and password...

Log in with User ID and Password to go to the main menu.

Always use the WebGrants “Back” button

Grantee Instructions: General WebGrants instructions

My Profile: Use to update contact information
Check alerts
Reset password

Funding Opportunities: Click to see open funding opportunities for all participating agencies

My Applications: Click to see all of your applications (will show if application is in Editing, Submitted or Correcting stages)

My Grants: Click to see all of your awarded grants (will show if grant is Underway or Closed)

My Site Visits: Used for scheduling and completing MDA site visits

Help: Additional information available
Click “Menu” from anywhere in WebGrants to return to this screen
Click **Log Out** to end WebGrants session

Click Funding Opportunities to start a grant application.

Funding Opportunities

Menu | Help | Log Out | Back | Print | Add | Delete | Edit | Save

Funding Opportunities

Current Funding Opportunities

All currently posted opportunities appear below. The Application Deadline indicates the due date for the application submission. You will be unable to submit your application after this date.
Click on the title to open the Funding Opportunity summary.
Click on the column headers to sort list of Opportunities.

ID	Agency	Program	Opportunity Title	Application Deadline
61931	Department of Agriculture	AGR Commodity Research and Market Development Program	2017 - AGR Potato Research and Market Development Program	11/01/2017
59127	Department of Agriculture	AGR GTA Growth Through Agriculture	AGR Growth Through Agriculture November 15 2017	11/15/2017
34455	Department of Agriculture	AGR Noxious Weed Trust Fund	AGR NWTF TEST 2016 LC-N TEST	09/30/2015
59852	Department of Agriculture	AGR Noxious Weed Trust Fund	AGR Noxious Weed Trust Fund FY18 Special County/Reservation Grant Application	11/01/2017
60801	Department of Agriculture	AGR Noxious Weed Trust Fund	AGR Noxious Weed Trust Fund 2018 Emergency Weed Grant	11/01/2017
60013	Department of Agriculture	AGR Noxious Weed Trust Fund	AGR Noxious Weed Trust Fund 2018 Research	01/06/2018
60022	Department of Agriculture	AGR Noxious Weed Trust Fund	AGR Noxious Weed Trust Fund 2018 Education/Development	01/06/2018
60470	Department of Agriculture	AGR Noxious Weed Trust Fund	AGR Noxious Weed Trust Fund 2018 Local Cooperative- Continuing	01/06/2018
60497	Department of Agriculture	AGR Noxious Weed Trust Fund	AGR Noxious Weed Trust Fund 2018 Local Cooperative- New	01/06/2018

Funding Opportunities

“Funding Opportunities” - view funding opportunities that are available from all state agency programs that use WebGrants.

Shows **Agency, Program, Opportunity Title, and Application Deadline.**

Important to **select the correct Funding Opportunity** so the correct forms (such as EA forms for New Local Cooperative project) are available to be completed.

Click on the **Funding Opportunity Title** to see specifics about the grant opportunity.

OPPORTUNITY DETAILS

Opportunity Details
[Copy Existing Application](#) | [Start a New Application](#)

60497-AGR Noxious Weed Trust Fund 2018 Local Cooperative- New

AGR Noxious Weed Trust Fund
Application Deadline: 01/06/2018 11:59 PM

Award Amount Range: \$0.00 - \$75,000.00	Program Officer: Jasmine Reimer	
Project Start Date: 04/01/2018	Phone: 406-444-7882 x	
Project End Date: 10/31/2019	Email: jreimer@mt.gov	

Award Announcement Date: Yes

This Opportunity is recurring Yes

Categorical Area(s) to be Addressed by Program Agriculture

Description

Applications for the 2018 Noxious Weed Trust Fund Local Cooperative funding opportunity are due by **January 6, 2018**.

The 2018 New - Local Cooperative funding opportunity is for first year Local Cooperative projects that have a minimum of three cooperating, adjacent landowners. Applicants must **contact and work with an organization**, such as a weed district, conservation district, extension office, or tribe to be the funding recipient for grant dollars. Noxious Weed Trust Fund grants are a reimbursement type of grant.

All grant applications should complement and enhance the Montana Weed Management Plan. Additional information can be found in the Noxious Weed Trust Fund [Grant Guidelines](#) and on the [Montana Department of Agriculture](#) website.

The Noxious Weed Trust Fund grant program provides 50/50 cost-share for herbicides, commercial applicator, and re-seeding mixtures. Projects will be funded only if matching funds are available from the participating cooperators. The maximum grant amount is limited to \$75,000 per application. Administrative costs up to 3% of grant total, maximum of \$1,000, are allowed for project coordinators that have not received a Special County/Reservation grant.

The grant application deadline is midnight on January 6, 2018.

All local cooperative grant applications must attach a readable project map with the township and range identified along with cities and towns.

Participating landowners should have a committed dollar amount for the acres to be treated in the coming year, prior to grant submission. This summarized information is used on the Herbicide Worksheet form. Prior to submitting an application, project participants should have completed:

- weed mapping of target noxious weed infestations (GPS or hand drawn),
- one year of cooperative work within the weed management area, and
- identified a project coordinator.

NEW LOCAL COOPERATIVE PROJECTS REQUIRE AN ENVIRONMENTAL ASSESSMENT (EA) The EA portion of the grant application directs the grant participants in making the appropriate choice of herbicides to use depending on the noxious weed species along with environmental characteristics, such as groundwater depth, surface water resources, soil type, non-target plant damage, along with threatened, endangered, and sensitive species. It is important to start gathering EA information early to allow enough time to complete the environmental assessment forms that ask for a description and a mitigation statement. For more information on the EA process scroll down to the Attachments section on this page and open or download the Environmental Assessment resource information file by clicking on the file name.

The Trust Fund cannot fund:

- capital improvement projects or annual herbicide for cropland or CRP practices,
- equipment needs for the project participants,
- biological control agents for landowners due to the Trust Fund supporting school insectaries, and
- expenses to attend the grant hearings in Helena, MT.

Opportunity Details

Provides:

- Start / End dates for grant
- Maximum Award Amount
- Description Section
 - Project description and general requirements
 - Links to Grant Guidelines & MDA website
 - Grant application due date
- Attachments Section
 - Instructions for specific application sections

